



Swartz Creek Athletic Boosters

Funding Application Process



Mission Statement

The mission of the Swartz Creek Athletic Boosters is to provide support to the athletic programs of the Swartz Creek Community Schools. We promote good sportsmanship, ethics and recognize our high achieving student scholar athletes with academic awards and scholarships. The Booster Club is dedicated to the continued support of our student athletes, coaching staff, trainers, and athletic department programs.

Eligible Funding Expenditures

- Items supporting official school sports programs that will enhance the program's goals.
- School-sponsored program/projects, which are not receiving full, existing support.
- Projects that require additional funding not covered in the Athletic Department's operating budget.
- Projects in which the need can be demonstrated (i.e. competitive disadvantage, safety issues, etc.)
- Consideration may be given to funding for school club sports.

Ineligible Funding Expenditures

Although the Swartz Creek Athletic Boosters are flexible in attempting to meet the needs of its school's sports programs, the following groups/areas are not eligible to receive funding:

- Community club sports; non-school sponsored groups
- Individuals
- Annual Meetings Expenses
- Existing obligations, debts, or liabilities
- Items included in the primary instructional and service responsibilities of the school.

Recipient Guidelines

All funding requests must first obtain approval signature of the Athletic Director before submitting request to the athletic boosters. Special consideration will be given to requests by teams that:

- Have volunteered in past fundraising efforts, such as volunteering at concessions, selling 50/50 tickets, or assistance with the golf outing.
- Additional consideration will be given to requests by teams with a high percentage of family booster members, have fundraised on their own, and or include parent financial or material contributions.

Recipient Commitment

To support the efforts of the Boosters, recipients of funding are requested to submit the following:

- Name of team volunteer coordinator the Boosters may contact to coordinate volunteer efforts.
- A completed Project Evaluation Form;
- A summary and picture of the items purchased that may be published on the Boosters web page.

Application Process

- Complete the Funding Application Form (signed by the Swartz Creek High School Athletic Director);
- Mail to:

Swartz Creek Athletic Boosters
Swartz Creek Athletic Department
One Dragon Drive
Swartz Creek, Michigan 48473

Application must be received 7 days prior to the next scheduled Athletic Booster's meeting. Meetings are held the first Monday of each month, and every Monday in August through the first Monday of November. (No meeting in July).

Expenditures exceeding \$1,000 require the review at two meetings of the Boosters.

Booster Website: http://www.swartzcreek.org/athletic_boosters.htm

Please contact Mike Cummings, Athletic Boosters President at cs57575@charter.net if you have any questions regarding the funding application process.

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Swartz Creek Athletic Boosters Funding Application Form



Please Print

Date of Request: _____ Name/ Level of Sport/Group _____

Requestor: (Head Coach, Team Representative) _____

Phone: (_____) _____ E-Mail Address: _____

Team volunteer coordinator contact information: _____

Description and Justification of Funding Request:

(Include information regarding whether it includes fundraising, parent money, etc. percentage of members, volunteer history, etc.) *Please use back of the application form to include additional information.)

Amount Requested: \$ _____ Date Funds are needed: _____

School Commitment: \$ _____ Does this include dollars committed by school, etc?
 (Please explain)

Itemized Expenses (Please attach all quotes/bids) (Attach additional expenses)

Item/Description	Cost
	\$
Shipping/Handling Charges	
Other Charges (Please explain)	
Sub-Total	\$
Less School Funding	()
Total Request	\$

Requestor Signature/Date _____ / ____ /20__ Athletic Director Signature/Date _____ / ____ /20__

Mail Completed Application Form to:
 Swartz Creek Athletic Boosters
 Swartz Creek Athletic Department
 One Dragon Drive
 Swartz Creek, Michigan 48473

*Application must be received 7 days prior to the next scheduled Swartz Creek Athletic Boosters Meeting.
 Requestor will be notified of the date when the application will be reviewed by the Boosters.
 Expenditures exceeding \$1,000 require the review at two meetings of the Boosters.*

*****For Boosters Use Only*****

Total Funding Approved	Date of Approval	Date Paid	Payable To	Check Number

