

Swartz Creek Athletic Boosters Meeting
Monday, October 1, 2007
6:30 pm
Swartz Creek High School Teacher's Lounge
Swartz Creek Booster's Website: www.swartzcreek.org/athletic_boostersrv.htm

Meeting Minutes

PRESENT

Kim Ballard
Rick Collinger
Wanda Cummings – Chair, Membership
Steve Hockin
Wes Hull – Chair, Golf
Susan Hyde – Secretary
Bud Lane – President
Steve Phillips – Co-Chair Merchandise; Chair Sportsmanship/Ethics
Brian Scott – Vice President
Rod Southwell

CALL TO ORDER/INTRODUCTIONS

There being a quorum, the meeting was called to order at 6:35 p.m. by Bud Lane, President. Introductions were made.

APPROVAL OF MINUTES

The minutes of the September 24, 2007, meeting were distributed.

MOTION WAS DULY MADE BY KIM BALLARD, SECONDED BY WANDA CUMMINGS, AND ADOPTED to approve the September 24, 2007, minutes.

TREASURER'S REPORT

Treasurer's Report

The Treasurer's Report ending September 30, 2007, was distributed. Jim Hugan reported that total assets after \$17,712 in commitments is \$30,700.

It was noted that the Bentley school booster president is under investigation for embezzling \$17,000. Bud Lane and Jim Hugan suggested two additional processes that will help to maintain the integrity of the Booster's funds. First, a copy of the bank statements will be provided and reviewed at the Booster meeting. Bank statements are received once per month, and will be an additional check and balance against the financial statements. Second, an individual, other than the officers who are authorized to sign the checks, will be requested to audit the checking account on a quarterly basis. This would be an individual associated with the Boosters. There was support amongst those present at the meeting regarding these two suggestions.

MOTION WAS DULY MADE BY SUSAN HYDE, SECONDED BY WANDA CUMMINGS, AND ADOPTED to accept the Treasurer's Report as of September 30, 2007. None opposed.

UNFINISHED BUSINESS

Softball Bleacher Funding Request

During the September 24 meeting, a motion was made to fund up to \$6,900 for bleacher and stadium seating for the softball field. As per the organization's bylaws, a second vote is required for expenditures over \$1,000. Rick Collinger reiterated that the Softball program has close to \$9,500, and will spend most of this on the concrete for the stadium seats. They have identified an organization who will lay the concrete. He noted it is the intent to begin the project as soon as possible in order to be completed by spring.

The question was called to a vote. **Upon a verbal vote, all present approved (none opposed) to provide up to \$6,900 to the softball program for the purchase of bleacher and stadium seating.**

Track & Field Time Clock Funding

During the September 24 meeting, a motion was made to fund \$2,743 for the purchase of a time clock for Track & Field/Cross County. As per the organization's bylaws, a second vote is required for expenditures over \$1,000. **Upon a vote, all present voted in favor (none opposed) to fund \$2,743 for the purchase of a time clock.**

Middle School Soccer Funding

Steve Hockin reported that the Boosters had provided \$1,500 for soccer busing and referee fees. He noted the group used \$888, and provided a refund check to the Treasurer. He also thanked the Boosters for the sound system.

NEW BUSINESS

Cushion Seating for Home Volley Ball

Kim Ballard indicated that the cushion seating purchased by the Boosters for basketball, volleyball, and wrestling, is not being made available to the volley ball team. There was question whether the team needed to request the cushions. Ms. Ballard indicated she would speak to Sue Calvo regarding the issue.

COMMITTEE REPORTS

Golf

Wes Hull reported that Genesee Valley is available for the May 17, 2008, golf outing. They quoted \$32/golfer, which will include 18-holes and a cart. Standard round of golf is \$35/golfer. The course will also provide four free rounds of golf for prizes. The food would be catered by another vendor. If 100 golfers were confirmed, they would close the course for the event. A maximum of 128 golfers can be serviced. A two-week confirmation for the number of golfers is required, and full payment is needed one-week before the event.

The group agreed the price was reasonable, and that having the event locally may promote more participation. The group also appreciated the opportunity to support a local business. It was requested that a contract be drawn between Genesee Valley and the Boosters.

Wanda Cummings also suggested that the use of a local catering be reviewed. It was suggested that Sue Calvo be requested not to schedule any sporting events on the day of the tournament, which would allow for greater participation.

Concessions

Last week's game generated \$836 in concessions. The JV Cheer and Tennis groups were acknowledged for their assistance with concessions. For the Freshman and JV games, Lacrosse will be assisting.

Brian Scott indicated that working with Pepsi is going very well. Pepsi has indicated their appreciation for the effectiveness of our process.

50/50

Income from the September 27 50/50 was \$67. The donation has not yet been provided to the local family from the 50/50 during the Pride & Spirit event; the name of the family is needed and will be provided to the Treasurer.

Membership

Wanda Cummings indicated there was no Middle School Meet-the-Team night. It was speculated this was due to staff shortages. She indicated she will try to solicit membership during the games. Current membership is 103.

Meet-the-Team

No report.

Scholarship

Bud Lane noted that he spoke to the parent of one of the scholarship winners. She did not realize she was to come to the meeting to accept the scholarship award.

Promotional Items

Steve Phillips indicated he has an inventory of the merchandise. New merchandise has been ordered, totaling under \$2,900 (which does not include decals). A total of \$4,000 was approved for new merchandise, which will leave some room for purchasing additional items, if needed. Mr. Phillips distributed a suggested retail pricing spreadsheet. A standard percentage increase was allocated to most items. Upon review of the worksheet, the group agreed that the retail pricing was very reasonable.

Marketing

Bud Lane indicated that profit from program sales is expected to reach \$4,000. There are 30 programs remaining in inventory.

Sportsmanship & Ethics

No Report.

ANNOUNCEMENTS/COMMUNICATIONS

There were no announcements.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:49 pm. The next meeting will be held Monday, October 8, 2007, at 6:30 pm.

Respectfully submitted by:

Susan Hyde, Secretary
Swartz Creek Athletic Boosters

Date